

Audio and Visual 2009

Friends House are able to offer a range of equipment for hire in addition to the screen, data projectors and flipcharts that come as part of the main room for the day delegate package.

We can supply the following, subject to availability. All charges are subject to VAT at current rates.

Equipment for Hire	Price (Excluding VAT)
Data Projector	£50
Laptop	£50
Large Meeting House powerful data projector	£100
Large Meeting House powerful OHP	£30
OHP	£25
Portable PA system	£25
42" plasma screen & DVD Player or Video	£100
Monitor & Video	£50
Voice Conferencing System (Calls not included)	£25
CD Player	£15
Small Piano	£35
Additional Flipcharts (including pens & paper)	£15
Additional Screen	£15

Hearing loops

The Large Meeting House, Small Meeting House, Drayton Room and Room 1, Room 2, Room 7/8/9, and Room 19 have built in hearing loops.

We have a portable hearing loop system available free of charge that can be used in any of the remaining rooms.

Sound system and microphones

We have a system of stage and radio microphones available for use in both the Large & Small Meeting Halls, and room 7, 8 & 9.

It is a legal requirement for Friends House to have our radio microphone frequencies licensed by OFCOM. Therefore if you wish to use the radio microphones during your meeting in either the Large & Small Meeting Halls, you will need to complete the attached form and return it electronically to us. You will also need to retain a copy for your own records.

Subject to availability, we can supply a sound engineer to set up the equipment and to be present during your meeting. The charge will be from £35.00 per hour.

Further assistance

Please email events@quaker.org.uk if you require further technical advice, or to add extra equipment to your booking.