

THE LIGHT

THE HOME OF INSPIRING EVENTS



AUDIOVISUALS EVENTS PACKAGES

AUDIOVISUAL AT FRIENDS HOUSE

All of our Small Meeting Rooms include the use of a dedicated screen and projector with each booking. Whilst all of our Suites include the use of a dedicated screen, projector, PA system and 1 microphone with each booking.

At Friends House we have a range of high-quality audiovisual (AV) equipment available on-site to ensure that you have everything you will need to run your event successfully.

We have created perfect AV packages for the Light which can be found in this brochure.

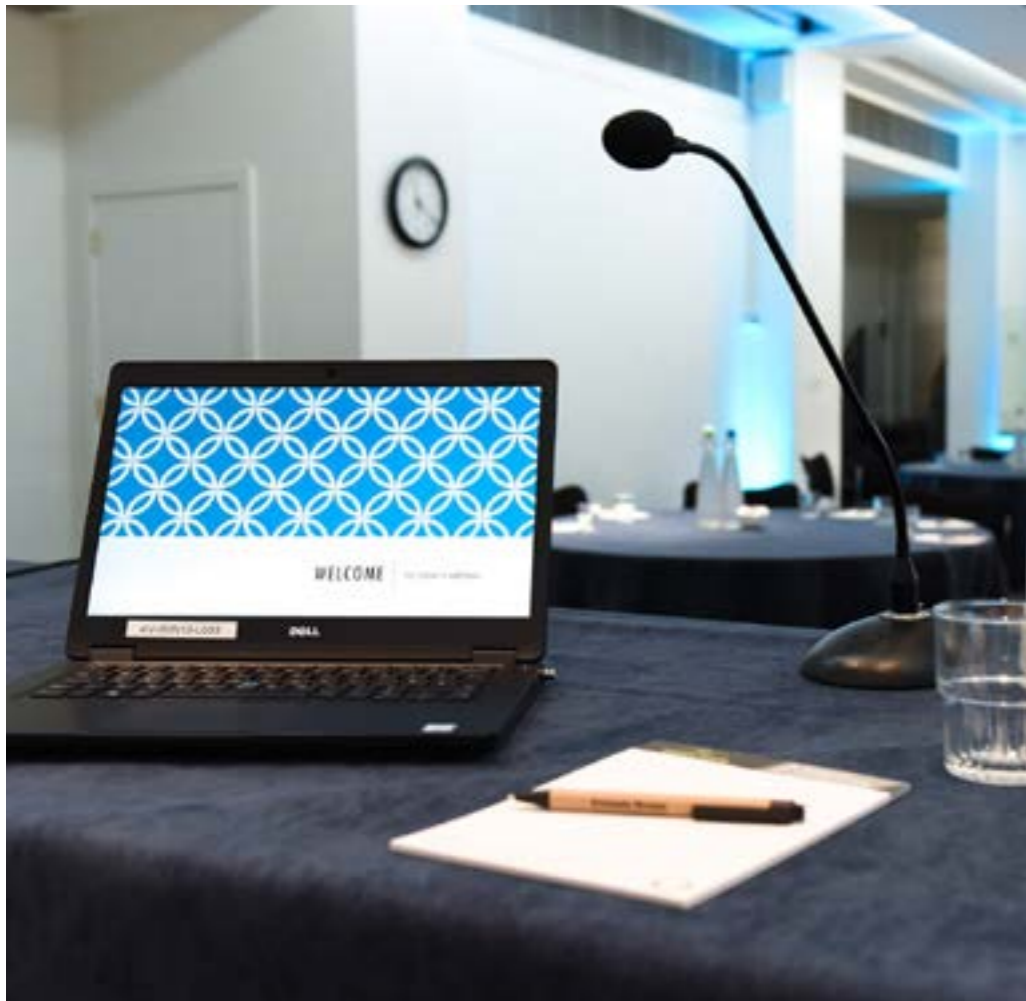
We also offer a range of in person, hybrid and digital AV event packages, which enables your event to stretch beyond the room and enables delegates who cannot physically attend the opportunity to interact

with your brand, and get involved with your event.

The pandemic provided us with the opportunity to examine our hybrid conference packages and we invested in our technology in order to provide our clients the best opportunity to do more for their event.

Our dedicated AV team will be happy to meet with you beforehand to discuss your requirements.





VIDEO CONFERENCING PACKAGES

PERFECT FOR MEETINGS UP TO 20 GUESTS

PRICES STARTING FROM £100

VC Package 1 Includes: £100.00

Our video conferencing tower offers flexible solutions for small sized meetings with its in built camera and microphone.

- 1 x 180 degree video conferencing tower

VC Package 2 Includes: £300.00

Our portable hybrid setup offers the flexibility to reach a wider audience from across the world. This package includes:

- 1 x Camera with Remote
- 1 x 70" Screen on Stand
- 1 x Mini PC with Keyboard & Mouse
- 1 x Conference Speaker & Mic Pod

** Package applicable to all meeting rooms excluding 'The Light'*

*** VC Package 1 only applicable in lower ground meeting rooms.*

****All prices include VAT at the prevailing rate*

HYBRID CONFERENCE PACKAGES

PRICES FROM £795 - For All Suites

Our hybrid conference packages allows you to reach your desired delegates both in person and across the world and can be streamed via a range of digital meeting platforms.

A great setup for a two way conversation via the organiser's Zoom or Teams account.



Upgrade your package:

- PTZ camera on tripod - **£250.00**
- 1 x Recorded onto a hard drive and then the unedited version is shared with the organiser - **£50.00**

** Package applicable to all suites excluding 'The Light'*

***All prices include VAT at the prevailing rate*

HYBRID CONFERENCE PACKAGE 1 | FROM £795

The Hybrid Conference Package 1 Includes:

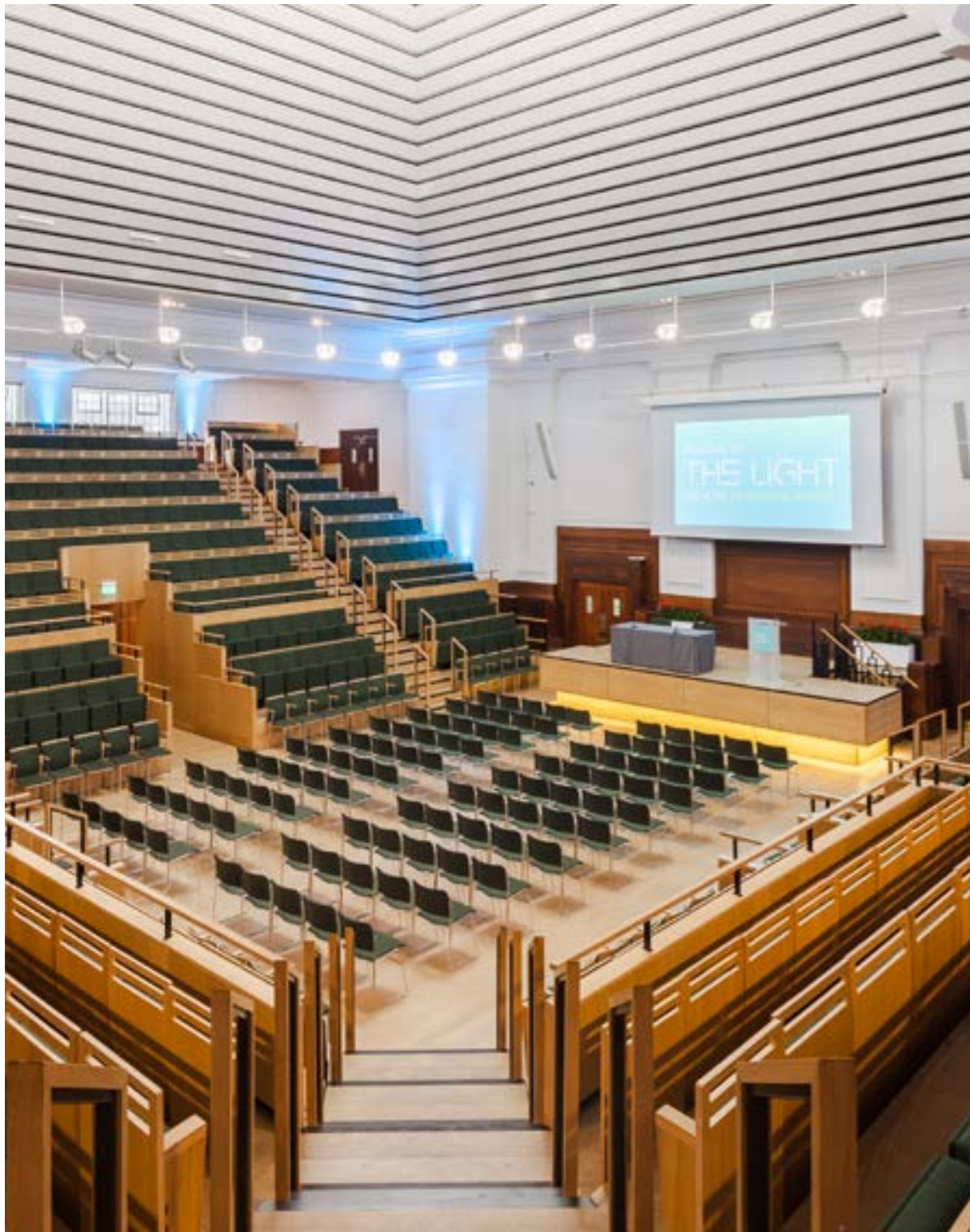
- 1 x PTZ camera & tripod
- 1 x Streaming capture interface
- 1 x Audio splitter for Incoming and outgoing audio
- 1 x High spec laptop for Zoom/Microsoft Teams

**The package above does not include a camera operator. Include a camera operator in your package for a total cost of £1000.*

HYBRID CONFERENCE PACKAGE 2 | FROM £1350

The Hybrid Conference Package 2 Includes:

- 2 x PTZ cameras on tripods
- 1 x Streaming capture interface
- 1 x Audio splitter for Incoming and outgoing audio
- 1 x High spec laptop for Zoom/Microsoft Teams
- 1 x AV technician (sound & visuals)
- 1 x Streaming & camera operator



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BESPOKE PACKAGES FOR THE LIGHT

The Light Auditorium is perfect for large scale events, with a capacity that can accommodate up to 1,000 delegates. We have developed a range of packages to suit your event needs.

Whether it is full scale in-house event or a hybrid conference reaching out to delegates across the globe, our talented and experienced team are here to help create the perfect staging, lighting and sound for your event, simplifying the entire production process.

The Light AV Package

Tailored for large scale in-house events.

The Light Hybrid Package

Suitable for events reaching beyond the venue itself.

The Light Ultimate AV Package

The ultimate package curated for large scale hybrid events.





THE LIGHT AV PACKAGE

£1,750

The Light has the latest sound and visual technology installed. Our dedicated audiovisual (AV) team is available to support you, from working on initial concepts through to running a seamless event. They use their wealth of experience to ensure that your event is professional, dynamic and memorable.

The Light AV Package Includes:

- A Dedicated Receptionist
- A Dedicated AV Technician
- PA System
- Up To 6 Microphones (selection of lectern, top table and radio handheld or lapel)
- Dedicated Wi-Fi Access
- High-powered LCD projector & screen
- Perspex Lectern with Monitor

***All prices include VAT at the prevailing rate*



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THE LIGHT HYBRID PACKAGE

£1,995 - In addition to *The Light AV Package*

This package enables delegates who cannot attend in person to still have the ability to interact with your event, and remain involved.

Setup for a two way conversation on the organiser's Zoom or Teams account. It can also be live streamed onto the organiser's YouTube channel.

- 4x PTZ Cameras on tripods
- 1x Camera Controller
- 1x Streaming capture Interface
- 1x Audio splitter for incoming and outgoing Audio
- 1x High Spec Laptop for streaming into YouTube
- 1x High spec laptop for Zoom and Teams
- 1x AV technician for Sound and Visuals
- 1x Streaming & Camera Operator
- 1x Recorded onto a hard drive and then the unedited version is shared with the organiser

Any additional bespoke AV features not listed, feel free to contact a member of our sales team for a quotation.

***All prices include VAT at the prevailing rate*



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THE LIGHT ULTIMATE PACKAGE

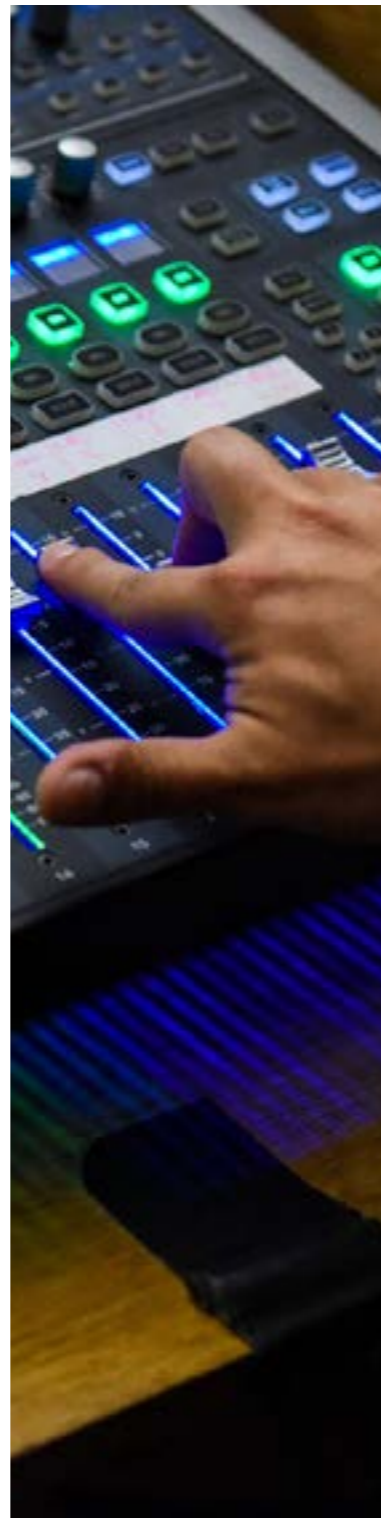
£3,250



Our 'The Light Ultimate' package is great for any large scale hybrid events. This package enables your event to reach beyond the auditorium. By providing delegates who cannot attend in person, the ability to interact and engage with your bespoke event.

Any additional bespoke AV features not listed, feel free to contact a member of our sales team for a quotation.

***All prices include VAT at the prevailing rate*



AV EQUIPMENT INCLUDED

The Light AV Package Includes:

- A Dedicated Receptionist
- A Dedicated AV Technician
- PA System
- Up To 6 Microphones (selection of lectern, top table and radio handheld or lapel) 6
- Dedicated Wi-Fi Access
- High-powered LCD projector & screen
- Perspex Lectern with Monitor



HYBRID EQUIPMENT INCLUDED

Setup for a two way conversation on the organiser's Zoom or Teams account. It can also be live streamed onto the organiser's YouTube channel.

- 4x PTZ Cameras on tripods
- 1x Camera Controller
- 1x Streaming capture Interface
- 1x Audio splitter for incoming and outgoing Audio
- 1x High Spec Laptop for streaming into YouTube
- 1x High spec laptop for Zoom and Teams
- 1x AV technician for Sound and Visuals
- 1x Streaming & Camera Operator
- 1x Unedited recording of event onto a hard drive

AUDIOVISUAL SERVICES

All of our small meeting rooms includes a dedicated screen and projector with each booking.

All of our suites includes a dedicated screen, projector, PA system and 1 microphone with each booking.

Any additional bespoke AV features not listed, feel free to contact a member of our sales team for a quotation.

EXTRAS



AUDIO

- Microphone - **£60 per Microphone**
Lectern, Top Table, Radio Handheld or Lapel)
- Microphone Floor Stand - **£10**
- Digital Audio Recording (MP3) - **£100***
- Audio Speakers for a Laptop - **£20**
- Voice conferencing phone - **£50**
- 2-way Speakers & Microphone Set - **£80**

* Digital audio recordings of your event are provided unedited in MP3 file format via cloud-based services.



VISUALS & IT

- Presentation Laptop - **£75**
- Presentation Remote Control - **£20**
- Plasma Screen - **POA**
- Internal AV Technician - **£380**
- External AV Technician - **£500***

Equipment delivery, set up, derig, and collection charges are not included in the price.



EQUIPMENT

- Branding for ‘The Light’ Lectern - **£170**
- Display Panels - **£40**
- Flipchart - **£20**
- Aluminium Trilite Lectern - **£30**

** Due to the availability of our internal AV technician, your event may necessitate the outsourcing of external technicians.



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LET'S TALK!

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